



FDMS Version 4.12

Release Notes

Release Date: July 16, 2016

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Release Summary

The FDMS 4.12 Release includes enhancements to the Advanced Search functionality, Search Results, Deduplication Tree, and the Docket and Document Details. The Self-Registration process is now available solely through FDMS 4. Additional enhancements, defects, and technical debt were addressed as part of the release. Some of the key features include:

- Advanced Search – Search Criteria and Search Results
- Transfer Documents Between Agencies
- Docket and Document Details Enhancements
- Deduplication – Pivot Folder and Document
- User Profile

Advanced Search

Search Criteria

Generic Field

The *Advanced Docket Search* includes a multi-select search criteria option for the *Generic* field. The search field is available for any Agency that has the *Generic* field enabled. The label matches the display label in the Agency Configuration.

Figure 1 – Advanced Docket Search Screen with Generic Field

The screenshot displays the 'Advanced Search' interface. At the top, there are radio buttons for 'Find: Document' and 'Docket', followed by 'with...'. Below this, there are several search criteria fields:

- 'text for all the words:' with a text input field containing 'in Title, Abstract, Short Title fields' and a 'Modify' button.
- 'has an ID number:' with a text input field containing 'in Docket ID, Legacy ID fields' and a 'Modify' button.
- 'date(s):' with radio buttons for 'Date Range' (selected) and 'Specific Date', and a 'Modified Date' dropdown menu. Below these are 'From:' and 'To:' date pickers.
- 'Narrow your results by:' section containing:
 - 'Agency:' dropdown menu with 'EPA - ENVIRONMENTAL PROTECTION AGENCY' selected.
 - 'Type:' dropdown menu with 'All Types' selected.
 - 'Subtype:' dropdown menu with 'All subtypes' selected.
 - 'Location:' dropdown menu with 'All Location Values' selected, highlighted by a red box and a 'Modify' button.
 - 'Release Date:' dropdown menu with 'All Release Date Values' selected.
 - 'RIN:' text input field with 'on Rulemaking Dockets'.
 - 'Keyword:' text input field with 'agency assigned keywords on Dockets'.
 - 'Pre-EDOCKET ID:' text input field.

Note: Agency Administrators can enable the *Generic* field on the Docket level. The *Generic* field values become part of the Docket ID for all Dockets in the Agency. Users select the value during Docket creation. An Agency that does not include the *Generic* field has a standard Docket ID configuration.

Program Field

The *Advanced Docket Search* includes a multi-select search criteria option for the *Program* field. The search field is available for any Agency that has the *Program* field enabled. The label matches the display label in the Agency Configuration.

Figure 2 - Advanced Docket Search Screen with Program Field

The screenshot displays the 'Advanced Search' interface. At the top, there are radio buttons for 'Find: Document' and 'Docket', followed by a 'with...' label. Below this, there are several search criteria sections:

- text for all these words:** A text input field with a dropdown menu showing 'in Title, Abstract, Short Title fields' and a 'Modify' button.
- has an ID number:** A text input field with a dropdown menu showing 'in Docket ID, Legacy ID fields' and a 'Modify' button.
- date(s):** Radio buttons for 'Date Range' (selected) and 'Specific Date', followed by a 'Modified Date' dropdown, 'From:' and 'To:' date pickers, and a 'Modify' button.
- Narrow your results by:** A section with several dropdown menus:
 - Agency:** 'ERULE - ERULE TEST AND DEVELOPMENT AGENCY'
 - Type:** 'All Types'
 - Subtype:** 'All subtypes'
 - Subtype Level:** 'All subtypes'
 - Bureau/Office:** 'All Bureau/Office Values' with a 'Modify' button.
 - Program:** 'All Program Values' with a 'Modify' button. This entire section is highlighted with a red rectangular box.
 - Category:** 'All Category Values'
 - RIN:** 'on Rulemaking Dockets'

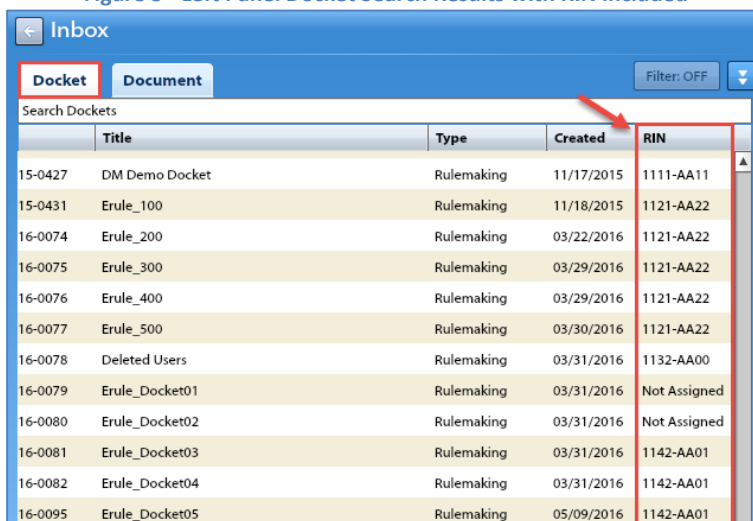
Note: Agency Administrators can enable the *Program* field on the Docket level by including custom values to the list.

Left Panel Results

Docket Results

The *RIN* field is included in the left panel Docket results for the Inbox, FR Feed, My Favorites, Recently Viewed, and Search Results pages. The *Basic* option in the *Save Search Results* on the Docket level now includes the *RIN* field.

Figure 3 - Left Panel Docket Search Results with RIN Included



	Title	Type	Created	RIN
15-0427	DM Demo Docket	Rulemaking	11/17/2015	1111-AA11
15-0431	Erule_100	Rulemaking	11/18/2015	1121-AA22
16-0074	Erule_200	Rulemaking	03/22/2016	1121-AA22
16-0075	Erule_300	Rulemaking	03/29/2016	1121-AA22
16-0076	Erule_400	Rulemaking	03/29/2016	1121-AA22
16-0077	Erule_500	Rulemaking	03/30/2016	1121-AA22
16-0078	Deleted Users	Rulemaking	03/31/2016	1132-AA00
16-0079	Erule_Docket01	Rulemaking	03/31/2016	Not Assigned
16-0080	Erule_Docket02	Rulemaking	03/31/2016	Not Assigned
16-0081	Erule_Docket03	Rulemaking	03/31/2016	1142-AA01
16-0082	Erule_Docket04	Rulemaking	03/31/2016	1142-AA01
16-0095	Erule_Docket05	Rulemaking	05/09/2016	1142-AA01

Document Results

The *Document Subtype* field is included in the left panel Document results for the Inbox, FR Feed, My Favorites, Recently Viewed, and Search Results pages. The *Basic* option in the *Save Search Results* on the Document level now includes the *Document Subtype* field.

Figure 4 - Left Panel Document Search Results with Document Subtype Included

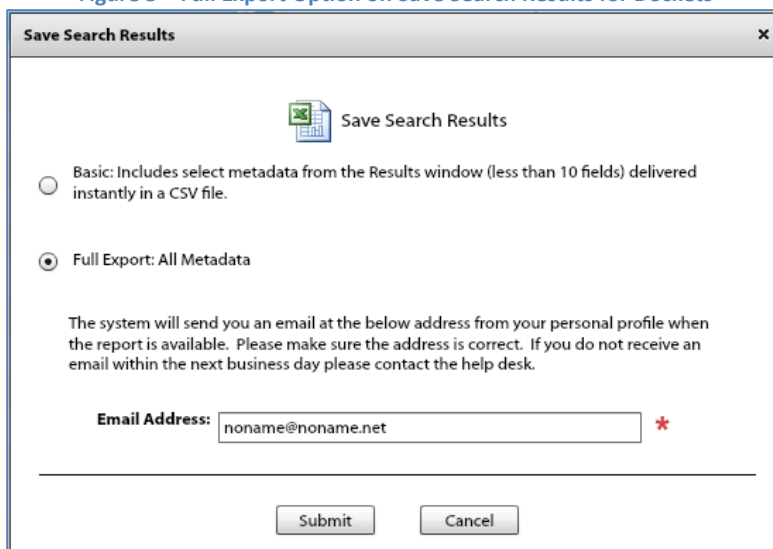


Title	Type	Status	Attachments	Received	Modified	Subtype
Deduplication demo ...	OTHER	Pending_Post	0	10/12/2010	11/16/2015	Notice
Deduplication demo ...	OTHER	Pending_Post	2	06/21/2011	11/16/2015	ADN-Denial of Application
Deduplication - Multi ...	NOTICES	Posted	0	10/28/2015	10/29/2015	
Deduplication - Multi ...	NOTICES	Posted	0	10/28/2015	10/29/2015	
Deduplication - Mark ...	NOTICES	Posted	0	10/28/2015	10/29/2015	
Deduplication - View ...	NOTICES	Posted	0	10/28/2015	10/29/2015	
Deduplication demo ...	OTHER	Pending_Post	0	10/12/2010	01/15/2016	Notice
Deduplication demo ...	OTHER	Pending_Post	0	10/12/2010	01/21/2016	Notice

Save Search Results

The *Save Search Results* function on the Docket level now includes a *Full Export* option. The *Full Export* includes all metadata fields associated with the Docket and is separated into a Rulemaking Tab and a Nonrulemaking Tab. The email address from the *User Profile* is populated by default, however, the user can change the destination email address to any valid email address.

Figure 5 – Full Export Option on Save Search Results for Dockets



The screenshot shows a dialog box titled "Save Search Results" with a close button (X) in the top right corner. Inside the dialog, there is a section titled "Save Search Results" with a document icon. Below this, there are two radio button options: "Basic: Includes select metadata from the Results window (less than 10 fields) delivered instantly in a CSV file." and "Full Export: All Metadata". The "Full Export" option is selected. Below the options, there is a paragraph of text: "The system will send you an email at the below address from your personal profile when the report is available. Please make sure the address is correct. If you do not receive an email within the next business day please contact the help desk." Below this text is a label "Email Address:" followed by a text input field containing "noname@noname.net" and a red asterisk icon. At the bottom of the dialog, there are two buttons: "Submit" and "Cancel".

Transfer Documents between Agencies

Agency Administrators have the ability to transfer Documents between participating agencies. The following business rules must be met in order for a Document to be transferred:

- In order to transfer a Document to another Agency, the Agency Administrator must have write permissions to the Docket in the target Agency.
- Posted Documents can be transferred from any Docket, including from the FRDOC. When transferring a posted Document, the original Document will be withdrawn and a copy of the Document will be included the target Docket.
- Documents cannot be transferred to the FRDOC in the target Agency.
- When transferring a Public Submission, the user must select a *Comment On* Document.

Figure 6 – Transferring Documents Screen 1

The screenshot shows the 'ERULE-2016-0030-0002' document details page. The 'Actions' menu is open, showing options: Copy, Move, Transfer (highlighted), Change document type, and Withdraw. A yellow callout '1' points to the 'Transfer' option. Below the menu, a 'Transfer Document' dialog box is open, titled 'Transfer Document ERULE-2016-0030-0002'. It prompts the user to 'Select a docket phase and sequence where to transfer the document'. The dialog contains fields for 'Docket ID' (with a 'Select Docket' button), 'Phase Name' (dropdown), and 'Sequence' (dropdown). A yellow callout '2' points to the 'Select Docket' button. The background document details include: Docket ID: ERULE-2016-0030, Docket Title: Test, Document File: [icon], Docket Phase: ANPRM, Phase Sequence: 1, RIN: Not Assigned, Original Document ID: ERULE-2016-0030-DRAFT-0287, Current Document ID: ERULE-2016-0030-0002, Number of Attachments: 0, Topic(s):, Document Type:, Status:, Received Date:, Date Posted:, and Posting Restriction:.

Figure 7 – Transferring Documents Screen 2

The screenshot shows the 'Select a Docket' dialog box. It has search fields for 'Agency ID' (EPA), 'Keyword Search', and 'Docket ID Search' (EPA-HQ-OA-2016). A 'Search' button is present. Below the search fields is a table with the following data:

ID	Title	Type	RIN	Created
EPA-HQ-OA-2016-0003	ERULE Doc Destined Docket	Rulemaking	Not Assigned	05/31/2016
EPA-HQ-OA-2016-0006	test	Rulemaking	Not Assigned	06/02/2016
EPA-HQ-OA-2016-0007	test	Rulemaking	Not Assigned	06/02/2016

A yellow callout '3' points to the 'Ok' button. Below the table, the 'Transfer Document' dialog box is open, showing the 'Docket ID' field populated with 'EPA-HQ-OA-2016-0003' and the 'Phase Name' dropdown set to 'ANPRM - Advanced Notice of Proposed Rulemaking'. A yellow callout '4' points to the 'Transfer' button. The background document details are the same as in Figure 6.

Figure 8 – Transferring Documents Screen 3

Select a Docket

Agency ID: EPA Keyword Search: Docket ID Search: EPA-HQ-OA-2016 Search

ID	Title	Type	RIN	Created
EPA-HQ-OA-2016-0003	ERULE Doc Destined Docket	Rulemaking	Not Assigned	05/31/2016
EPA-HQ-OA-2016-0006	test	Rulemaking	Not Assigned	06/02/2016
EPA-HQ-OA-2016-0007	test	Rulemaking	Not Assigned	06/02/2016

3 Ok Cancel

Number of Attachments: 0

Topic(s):

Document Type:

Status:

Received Date:

Date Posted:

Posting Restriction:

TransferDocument ERULE-2016-0030-0002

Select a docket phase and sequence where to transfer the document

Docket ID: EPA-HQ-OA-2016-0003 Select Docket

ERULE Doc Destined Docket

Phase Name: ANPRM - Advanced Notice of Proposed Rulemaking

Sequence: 1

4 Transfer Cancel

Figure 9 – Transferring Documents Screen 4

Transfer Document ERULE-2016-0030-0002

Confirm the transfer destination

Are you sure you want to transfer this document to docket EPA-HQ-OA-2016-0003, phase ANPRM - Advanced Notice of Proposed Rulemaking, sequence 1?

5 Yes No

Transfer Document ERULE-2016-0030-0002

Transfer of the document succeeded

The transfer operation completed successfully. The document ID is:

EPA-HQ-OA-2016-0003-0001

6 Ok

Note: Agencies participating in Records Management can transfer Documents that are not declared Records. In addition, Documents in an Agency participating in Records Management can only be transferred between Dockets without Retention applied.

Deduplication

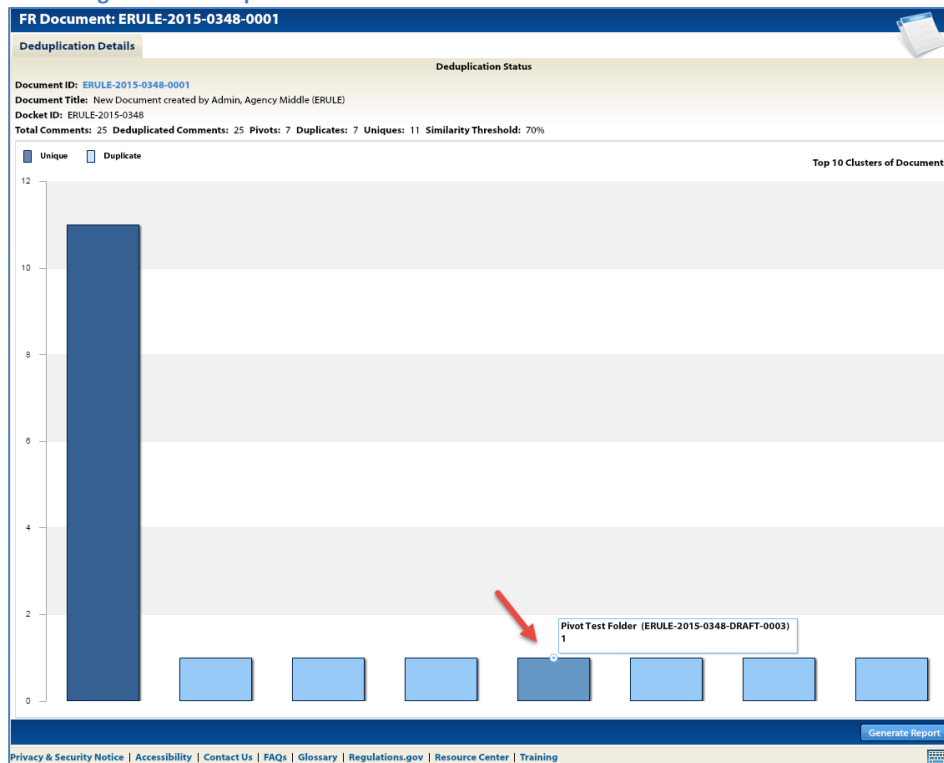
Alternative Pivot ID Folder Name

Users with write permissions can rename a Pivot folder. The *Alternative Pivot ID Folder Name* is displayed in the Deduplication Tree and the Deduplication Details. When the user hovers over the associated column in the Deduplication bar chart, the alternative name is displayed there as well.

Figure 10 – Alternative Pivot ID Folder Name Option



Figure 11 - Deduplication Bar Chart Screen with Alternative Pivot ID Folder Name



Users can reset the *Alternative Pivot ID Folder Name* back to the original Document ID via the *Reset* button to the right of the field. A tool tip provides users with an expanded description of the *Reset* button.

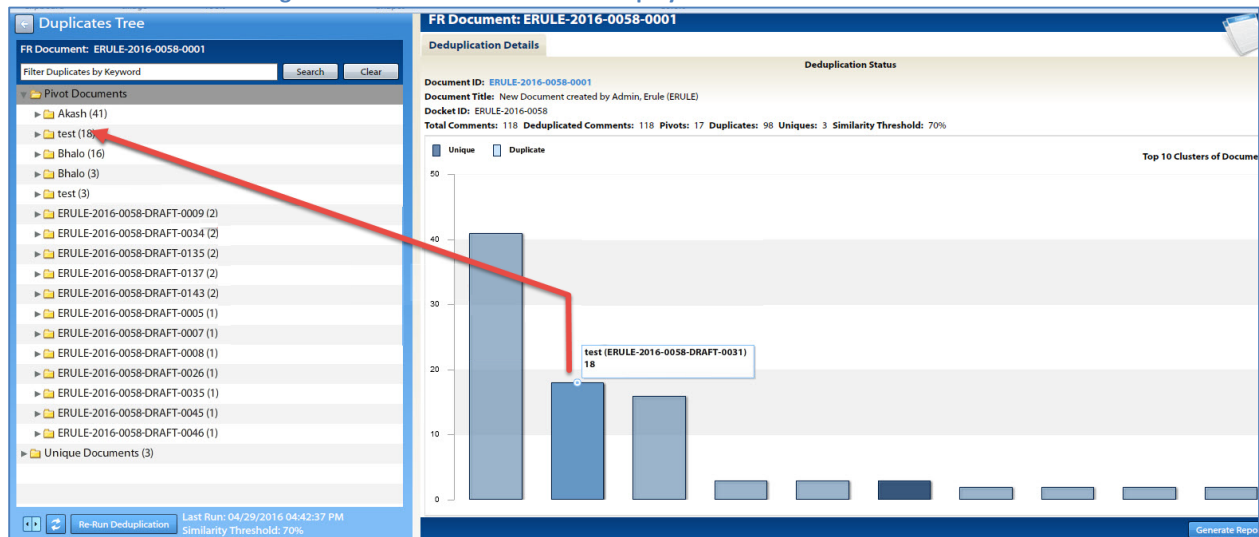
Figure 12 – Reset from Alternative Pivot ID Folder Name to Original Document ID



Pivot Bar Chart

Pivot folders with the same name show as separate columns in the bar chart. In order to make the two distinguishable, the user will see the Pivot Document ID in addition to the alternative name along with the number of associated Documents.

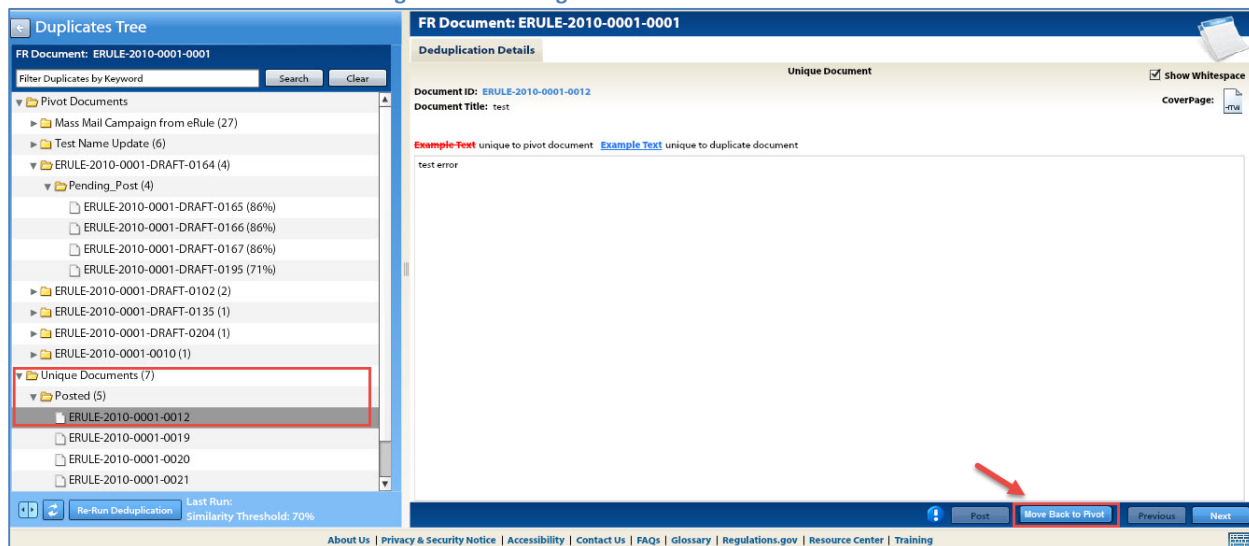
Figure 13 – Pivot Bar Chart Screen Display of Folders with the Same Name



Moving Document back to Pivot Folder

Documents that were moved from a Pivot folder to a Unique folder can be moved back to the original Pivot folder via the *Move Back to Pivot* button.

Figure 14 – Moving Document Back to Pivot Folder

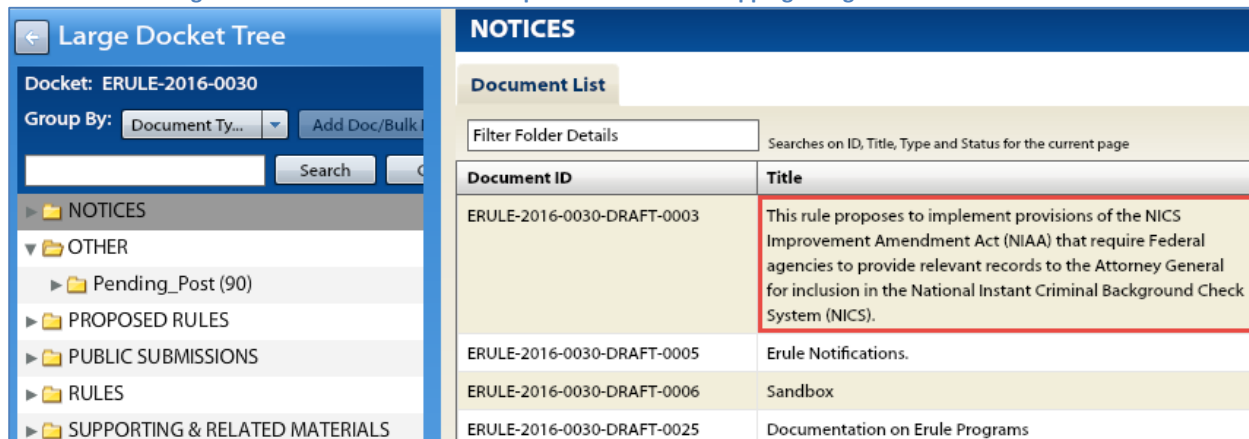


Docket

Right Panel Document List

On the right panel Document list, the Document *Title* column can be expanded and the text will wrap to multiple lines allowing users to easily read the entire Document Title.

Figure 15 – Document Title Field Expanded and Text Wrapping in Right Panel Document List



Document Details

Page Count

The *Page Count* for Public Submissions has a default value of 1 upon creation, day forward. The field is editable for any user with write permissions to the Document. The default value for all other Document Types remains 0.

Figure 16 – Page Count Field

The screenshot shows the 'Document Details' tab for document ERULE-2010-0001-0013. The 'Page Count' field is highlighted with a red box and contains the value '1'. Below it, the 'Total Page Count Including Attachments' is displayed as '28'. Other fields include 'Current Assignee', 'Status Set By', 'Comment Start Date', 'Comment Due Date', 'Postmark Date', 'Legacy ID', 'Additional Field 1', 'Additional Field 2', and 'Tracking Number'.

Page Count Sum

The Document Details tab contains a new read only Document metadata field called *Total Page Count Including Attachments*. The field sums the Page Count value from the primary Document as well as from any Attachments. The value is calculated each time a user access the Document Details tab.

Figure 17 – Total Page Count Including Attachments Field

This screenshot is identical to Figure 16, showing the 'Document Details' tab for ERULE-2010-0001-0013. In this view, the 'Total Page Count Including Attachments' field, which shows the value '28', is highlighted with a red box. The 'Page Count' field above it contains the value '1'.

Displaying Draft Document IDs after Posting (CCB 247)

The *Original Document ID* and *Current Document ID* values are displayed on the Document Details page. CCB 247 requested a way to view the Original Document ID after posting.

Figure 18 – Original Document ID and Current Document ID Fields on Document Details

ERULE-2010-0014-0008

Document Details | Optional Details | Attachments (0) | Permissions

Viewable on Regulations.gov * Denotes Required Field

Docket ID: ERULE-2010-0014

Docket Title: test1 *

Docket Phase: Direct Final Rule

Phase Sequence: 1

Original Document ID: ERULE-2010-0014-DRAFT-0023

Current Document ID: ERULE-2010-0014-0008

Title: New Document created by Admin, ERULE Middle (ERULE) *

Number of Attachments: 0

Subject:

Abstract:

Author(s): Edit/Add

Topic(s):

★ Favorites | Follow Up | View as PDF | Post | Save

Header Navigation

Admin Link

An *Admin* link is available in the header for users with the role of Agency Administrator. Clicking the link opens a new window for the FDMS Admin Module login screen where the Agency Administrator must reenter their FDMS login credentials in order to gain access to the application.

Figure 19 – Admin Module Link in Header

fdms.gov
Your Agency's Docket Management System

Admin | Reports | Batch Jobs | Add Docket | Granger, Hermoine C | Logout

Search Dockets

Home | FDMS Features | Training Resources

Welcome to the Federal Docket Management System (FDMS)

Getting Started

- Step 1. Read through the FDMS Frequently Asked Questions located on the [FAQs page](#).
- Step 2. Access your assigned Dockets and Documents using the Menu on the left.
- Step 3. Find Dockets and Documents that are not assigned to you by entering desired ID in the above Search bar or selecting Advanced Search.

Training and Support

- Access Training Videos and Quick Reference Guides through this link to the [Training Resources Tab](#).
- Access the 2016 FDMS Schedule through the [Training page](#).
- Contact the FDMS Help Desk at 1-877-378-5457 between 9am-5pm EST Mon-Fri or [submit a ticket electronically](#).
- If a page is loading slowly, if something is functioning

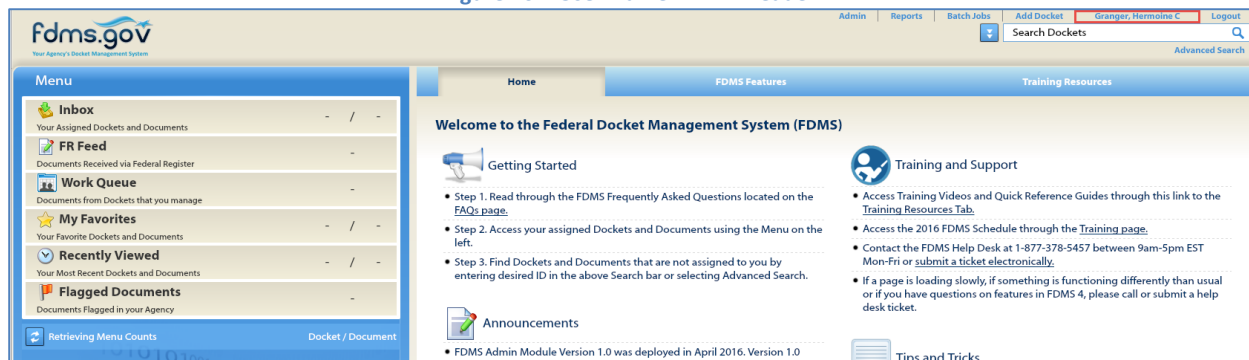
Menu

- Inbox** 0 / 0
Your Assigned Dockets and Documents
- FR Feed** 92
Documents Received via Federal Register
- Work Queue** 0
Documents from Dockets that you manage
- My Favorites** 0 / 0
Your Favorite Dockets and Documents
- Recently Viewed** 4 / 2
Your Most Recent Dockets and Documents
- Flagged Documents** 898

User Profile

The *User Profile* link in the header was removed and the User Name is now a link which brings the user to the *Profile Menu* page.

Figure 20 – User Name Link in Header



Self-Registration

The *Password and Secret Questions* sections were removed from the *Self-Registration* form. Users will be prompted to set these values after the account is approved by an Agency Administrator.

Figure 21 – Self-Registration Screen without Password or Secret Questions

fdms.gov
Your Agency's Docket Management System

Help
* Denotes Required Field

User Information

Agency Name *
--Please Select

First Name *
First Name

Last Name *
Last Name

Email *
example@email.com

Telephone *
###-###-####

User ID *
User ID

Middle Name
Middle Name

Other
Other

Re-enter Email *
example@email.com

Supervisory POC Information

First Name *
POC First Name

Title
POC Title

Telephone *
###-###-####

Last Name *
POC Last Name

POC Email *
POC Email

Ext
Phone Ext

User Access Level

Access Level *
Select a level

Reset Submit

User Accounts

Activating New Account

Users receive an Activation email after an Agency Administrator approves the account. Clicking on the *Activation* link in the email directs users to FDMS where they are prompted to enter a Password and Secret Questions/Answers.

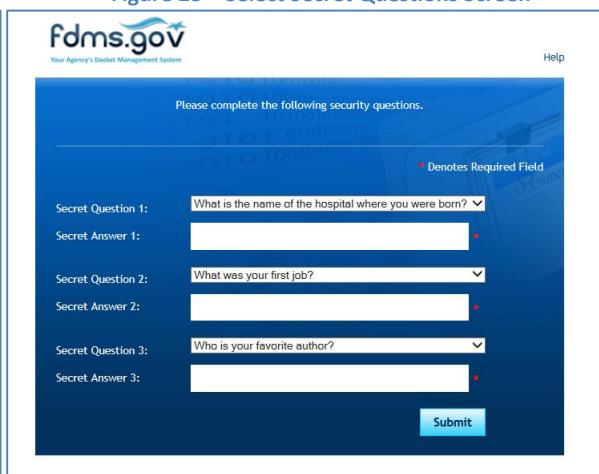
Figure 22 - Set Password Screen



The screenshot shows the 'Set Password' screen in the FDMS application. It features the FDMS logo at the top left and a 'Help' link at the top right. The main heading is 'Type in your new password in the fields below.' Below this, there are two input fields: 'Password' and 'Re-enter password'. A 'Submit' button is located to the right of the 'Re-enter password' field. Below the input fields, there is a section titled 'Password requirements' with a list of rules: 1. Password can only be reset once in a 24 hour period. 2. Password cannot match any of your past 24 passwords. 3. Password must contain the following:

- Must be between 12-20 characters.
- Must contain 1 upper case letter.
- Must contain 1 lower case letter.
- Must contain 1 number.
- Must contain one of the following characters: ~ ! @ # \$ % & * - + < > / ?

Figure 23 – Select Secret Questions Screen



The screenshot shows the 'Select Secret Questions' screen in the FDMS application. It features the FDMS logo at the top left and a 'Help' link at the top right. The main heading is 'Please complete the following security questions.' Below this, there are three sets of questions, each with a dropdown menu for the question and a text input field for the answer. The questions are: 1. 'What is the name of the hospital where you were born?', 2. 'What was your first job?', and 3. 'Who is your favorite author?'. A 'Submit' button is located at the bottom right. A red asterisk icon with the text 'Denotes Required Field' is located at the top right of the question list.

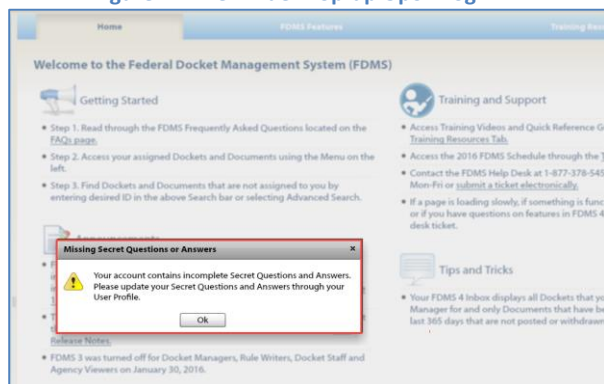
After these steps are completed, the account is activated and the user is taken to a confirmation page where a link will take them to FDMS 4 login screen.

NOTE: If an Agency Administrator rejects the requested account, the requestor receives an email informing them about the rejection and the user account is not created in FDMS.

Secret Questions and Answers

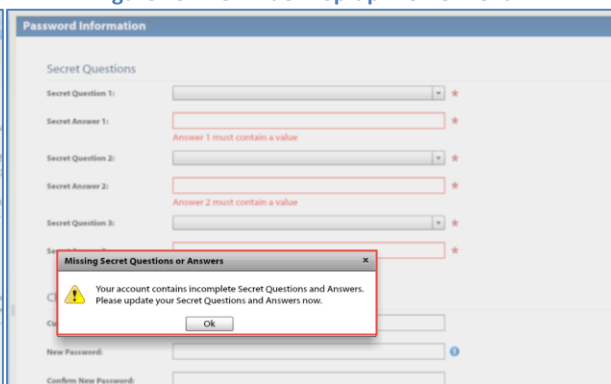
If a user is missing any Secret Questions or Answers, a reminder pop-up will display upon login. The user can close the pop-up and either go to the *Profile Menu* to update the missing required information, or proceed to other actions within the application. Users navigating to the *Profile Menu* will also receive the reminder pop-up in the *My Password* section.

Figure 24 - Reminder Pop-up Upon Login



The screenshot shows the 'Welcome to the Federal Docket Management System (FDMS)' page. A pop-up window titled 'Missing Secret Questions or Answers' is displayed in the foreground. The pop-up contains a yellow warning icon and the text: 'Your account contains incomplete Secret Questions and Answers. Please update your Secret Questions and Answers through your User Profile.' There is an 'OK' button at the bottom of the pop-up. The background page shows a 'Getting Started' section with steps 1, 2, and 3, and a 'Training and Support' section with links to training videos, the 2016 FDMS Schedule, and the FDMS Help Desk.

Figure 25 - Reminder Pop-up Profile Menu



The screenshot shows the 'Password Information' page in the FDMS application. A pop-up window titled 'Missing Secret Questions or Answers' is displayed in the foreground. The pop-up contains a yellow warning icon and the text: 'Your account contains incomplete Secret Questions and Answers. Please update your Secret Questions and Answers now.' There is an 'OK' button at the bottom of the pop-up. The background page shows a 'Secret Questions' section with three questions and their corresponding answer fields. The questions are: 1. 'What is the name of the hospital where you were born?', 2. 'What was your first job?', and 3. 'Who is your favorite author?'. The answer fields are empty, and there are red asterisks next to each question and answer field, indicating they are required.

Additional Enhancements

Accessibility

- Multiple accessibility enhancements made to the login page labels and color contrast as a result of a government wide accessibility review.
- Tabbing functionality added to the Standard and Records Reports to allow users to navigate to the Reports options for selection.

Audit Functionality

- Backend technical work was completed in preparation for the Audit functionality scheduled to be implemented in a future release.

Auto Categorization

- The *Refresh* button was removed from the Auto Categorization Tree because the Tree does not refresh any data until a user reruns Auto Categorization.

Bulk Extract

- The Bulk Extract email message states the time period the file is available for download. The message reads "Your file package will be available for 14 days."

Deduplication

- Refreshing the Deduplication Tree after any of the following actions updates the Total Comment and Duplicate Counts:
 - Deleting a Duplicate or Unique Document
 - Changing the Document Type for a Duplicate or Unique Document
 - Changing the Comment On ID for a Duplicate or Unique Document

Docket POC

- The Globe icon was added to the first two Docket POC values to show the values are viewable on Regulations.gov.

Footer

- The text in the Privacy and Security Notice was updated.

Reports

- After clicking on a Docket ID link from an Agency Report in the Summary Module, the left panel displays the Docket Tree and the right panel displays the Docket Details page.

User Profile

- The Reset Password email directs users to FDMS 4 to reset their password rather than FDMS 3.
- The *Mother's Maiden Name* and *Father's Middle Name* Secret Questions were removed from the list of available Secret Questions to align with Security best practices. These Secret Questions were removed from FDMS 3 in a previous release.

Defects Addressed

Auto Categorization

- Depending on the browser window size that a user had displayed, the Attachment label and PDF link in the right hand corner were cut off.

Deduplication

- Users with Read only permissions were able to complete actions within the Deduplication module.
- When a user made either of the following changes to a Near Duplicate or Unique Document, the counts were not updating accordingly in the Deduplication Tree and the Deduplication Details screen:
 - Changed Document to a different Document Type
 - Changed 'Comment On ID'
- Depending on the browser window size that a user had displayed, the Attachment label and PDF link in the right hand corner were cut off.
- Clicking the *Refresh* button after any changes in the Deduplication Tree was not updating the counts on the Deduplication Details.
- The *Deduplication Last Run* Details were displaying in the bottom of the left panel results after a user clicked the application back button.
- The *Mark as Unique* and *Move Back to Pivot* buttons were disabled after navigating from the Deduplication Tree to the Document Details and back to the Deduplication Tree.
- The Last Run date and time were displaying with the incorrect format.
- The following items were addressed with the navigation buttons located in the Deduplication Tree:
 - The *Next* button is disabled when a unique folder has 0 Documents.
 - The *Previous* button is disabled when the first Document of the folder is selected.
 - Both *Previous* and *Next* buttons are disabled when the folder only has 1 Document.
- Multiple Document Selection screen did not include the *Change Subtype* option.
- A Records Manager did not have access to view the Deduplication Tree.
- Users received an error when trying to update a Pivot folder name with an apostrophe or other select special characters.

Docket POC

- Users were unable to uncheck the last POC in the list and check it again.

Docket Tree

- Users were unable to toggle between the Docket Details and Document Details tabs appropriately when clicking on the IDs from the Docket Tree.

Large Docket Tree

- Empty tool tip bubble appeared when user hovered over Document in right panel Document List.

Left Panel Results

- When a user filtered down to 1 result, the user was unable to select that item to view the details in the right panel.

Navigation

- Attempting to navigate from the User Profile to Advanced Search and back to the User Profile was not responding appropriately.

Save Search Results

- When the Save Search result was exported with content files, the content files (that users had permission to view) from external agencies were exported as well.

System Generated Emails

- The last login date in the 30 day reminder email was displayed in the incorrect format. The date displayed as 'dd/mm/yyyy' rather than 'mm/dd/yyyy'.
- Misspelling in 30 Day Lockout Reminder email corrected.

Known Issues

Page Count Sum

- When a user updates the *Page Count* value on a Document with 1 Attachment and then updates the *Page Count* value on the Attachment to the same number, in that order, the *Page Count Sum* is not calculating the two values.